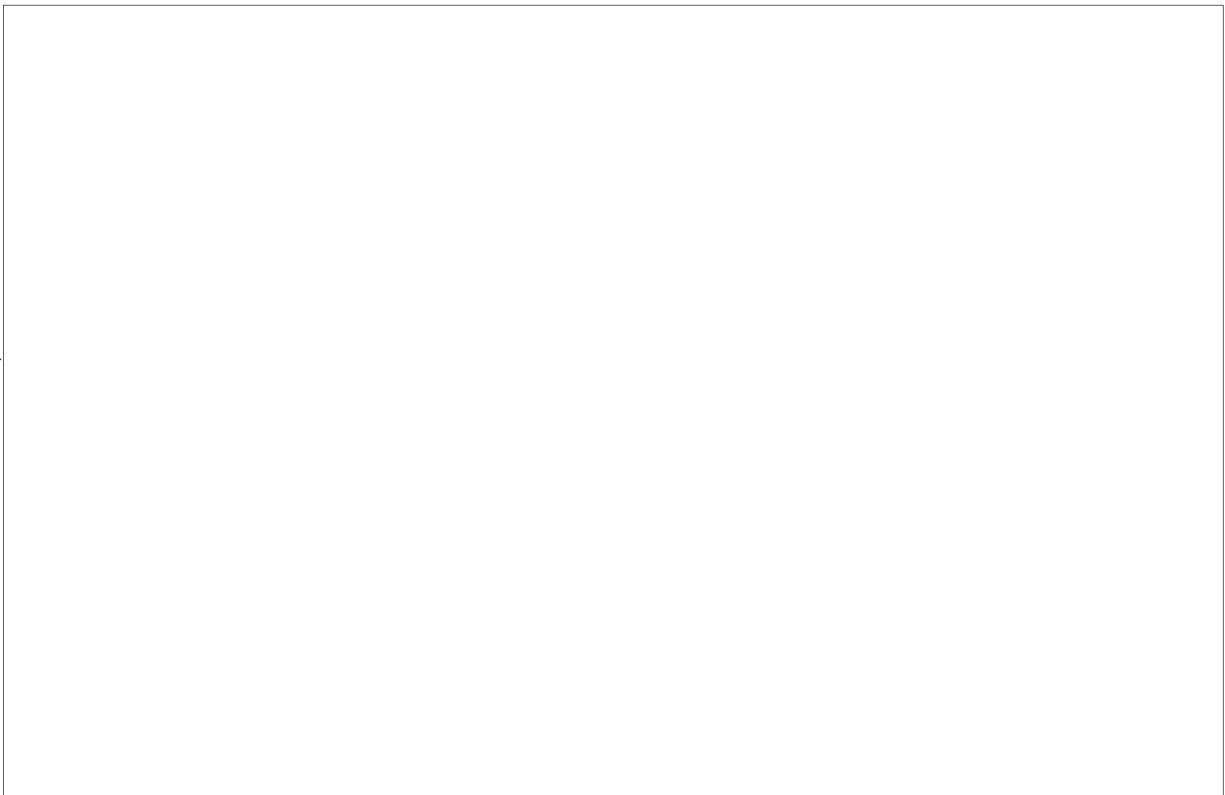


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25 November 1986

MEMORANDUM FOR: Chief of Operations, OC  
FROM: [REDACTED]  
Chief, Management and Plans Staff, OC  
SUBJECT: Weekly Staff Notes, 16 - 22 November 1986

1. General:



d. As OC's representative, [REDACTED] attended a Project [REDACTED] working group meeting on 20 November. This 90-minute session was primarily devoted to reviewing draft documentation and determining how best to proceed with project development.

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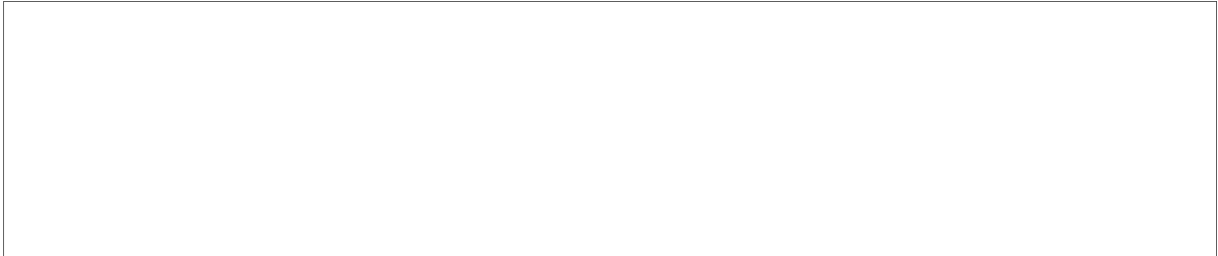
~~SECRET~~

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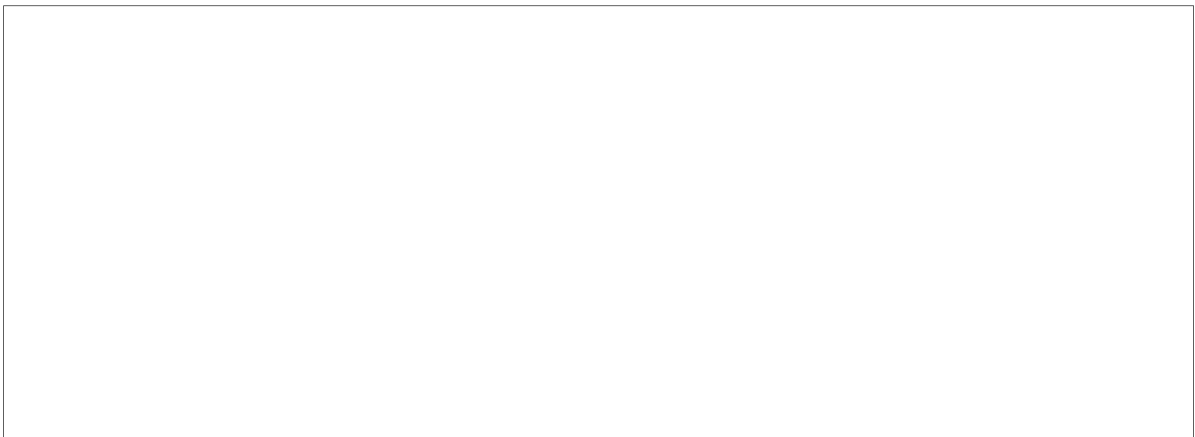
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SUBJECT: Weekly Staff Notes, 16 - 22 November 1986



f. [redacted] attended a one day training seminar, Introduction to the Budgeting Process for Managers, at Headquarters on 19 November.

2. Satellites:



3. Liaison Activities:

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a. At various times during the week of 17 November, [redacted] attended the Office of Information Technology (OIT) sponsored Data Processing/Communications Planning Conference held at the [redacted]. In addition to outlining their needs and requirements, OIT provided near- and far-term implementation plans.

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S E C R E T

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SUBJECT: Weekly Staff Notes, 16 - 22 November 1986

b. As arranged by the Management and Plans Staff, [redacted] accompanied seven Office of Information Technology managers, including their Deputy Director for Operations, on a tour of the AT&T facility at Dranesville, Virginia, on 17 November 1986. AT&T personnel gave an excellent overview briefing, followed by tours of the Facility Management and Administrative Center [redacted]

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